NOTES FOR CONTRIBUTORS

GENERAL

The Journal of Architecture, Planning and Construction Management is original, peer-reviewed and international in coverage and outlook. It aims to report current research work and latest development in the specialized areas of architecture, landscape architecture, applied arts and design, urban and regional planning, quantity surveying, building technology and engineering, construction management and other scholarly works related to the built environment.

1.1 TYPES OF SUBMISSION

1.1.1 Research-based and theoretical papers

These should be a minimum of 5000 to a maximum of 7000 words. Papers that detail the results of research, or that are based on robust theoretical/literature review are welcomed.

1.1.2 Practice papers and reports

These should be a maximum of 3500 words and address key issues facing the practice and profession of or reports new methods or techniques in the specialized areas of architecture, landscape architecture, applied arts and design, urban and regional planning, quantity surveying, building technology and engineering, construction management and other scholarly works related to the built environment. Recommendations should be aimed primarily at improving practice and/or identifying new and significant areas for research and development.

1.1.3 Abstract of Master dissertation/theses and PhD theses

These should be a maximum of 300 words. The Journal welcomes submissions of abstracts of recently completed
Master dissertation/theses, PhD and doctoral theses. The theses must relate to areas of architecture, landscape architecture, applied arts and design, urban and regional planning, quantity surveying, building technology and engineering, construction management and other scholarly works related to the built environment. The abstract should indicate the research problem, aim and objectives of the research, the methodology used in carrying out the research, the key results and conclusions.

1.1.4 Book reviews

The Journal will appoint regular book reviewers and welcomes submissions of reviews of new or recently published work. Books will be analyzed based on content, style, and merit. Reviews should make comparisons, where relevant, to other texts in the subject area. Only a fair and balanced critique of books from an academic, researcher and practitioner perspective, will be published.

1.2 REVIEWING PROCEDURES

All papers submitted will be subjected to blind-refereeing by at least two referees appointed by the Editor-In-Chief. Reviewers will be selected from those who have an established reputation in the areas of architecture, landscape architecture, applied arts and design, urban and regional planning, quantity surveying, building technology and engineering, construction management and other scholarly works related to the built environment.

Wherever possible, reviewers will be selected based on their experience and research fields, related to the topics of the papers submitted.

1.3 SUBMISSION PROCEDURES

All papers should be submitted electronically to japcm@iium.edu.my
All submitted manuscripts must be original work that is not under submission at another journal or under consideration for publication in another form, such as a monograph or chapter of a book.

Authors of submitted papers are obligated not to submit their paper for publication elsewhere until an editorial decision is rendered on their submission.

Further, authors of accepted papers are prohibited from publishing the results in other publications that appear before the paper is published in the Journal unless they receive approval for doing so from the Editor-In-Chief.

1.4 KEY ASPECTS OF CONTENT

1.4.1 Cover sheet

A cover sheet giving name(s) and Affiliation(s) of authors and exact length of the article i.e. Word count and state the intended type of submission. The cover sheet must be kept separate from the text as the Journal uses blind refereeing.

1.4.2 Abstract

The abstract (around 200 words) should describe the main arguments and conclusions of the article. Precedes main text of article.

Key words
Up to eight keywords to be used for web searching. Placed after the abstract.

Introduction, literature review, methodology, results, discussions, conclusions and recommendations

Papers should include an introduction, a review of related literature, a section to describe the methodology used in the research, presentation of the results and a section on discussion of the results and of the key findings. In addition, the paper should also include conclusions and recommendations section of at least 400 words.
This should identify the key issues, problems and consequences for the findings of the research together with clear recommendations to the Industry, practitioners, the professions and for further research.

Tables
 Tables should also be uploaded as separate files. Any diagrams or maps should be in .TIF or .JPG formats in individual files. These should be prepared in black and white. Tints should be avoided; use patterns instead.

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1.5 FORMAT OF PRESENTATION

1.5.1 Font Size

For the basic text, the 12-point font size is to be used. However, the 10-point font size may be used for items like abstracts, keywords, captions, figures, and tables.

1.5.2 Font Style

Use only “Times New Roman” font style.

1.5.3 Paragraphing, Line Spacing and Paging

The typing should be single spaced. Each page (other than the cover page) is given a page number at the bottom-middle part of the page.
1.5.4 Margins
The following margins should be observed:
TOP 2.77cm
LEFT 2.54cm
RIGHT 2.54cm
BOTTOM 2.39cm

1.5.5 Outline Structure of Paper
The following format is recommended for the papers:
Cover Sheet
Abstract
Keywords
Introduction
Literature Review (titles of sections to be decided by authors)
Methodology
Data Analysis, discussion of results
Conclusions and recommendations
References

For the practice papers the following is recommended:
Cover sheet
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Key Words
Introduction
Topics (titles of sections to be decided by authors)
Conclusions and Recommendations References

1.6 FORMAT OF REFERENCING

1.6.1 Harvard Reference System
The Harvard System uses in the name of the author and a date of publication as a key to the full bibliography details, which are set out in references.
When the name of the author is mentioned in the text, the date is inserted in parentheses immediately after the name, as in ‘Asiah Abdul Rahim (2010)’. When a less direct
reference is made to one or more other authors, both name and date are bracketed, with the references separated by semicolon, as in ‘several authors have noted this trend (Khairuddin Abdul Rashid, 2007; Ashworth, 2008; Kobayashi, 2009)’

1.6.2 Format of Reference Lists and Bibliographies

Submission should include a reference list or bibliography, the content and format which conform to the following examples:

1.6.2.1 Book

1.6.2.2 Multiple author

1.6.2.3 Article in journal

1.6.2.4 Report

1.6.2.5 Article in newspaper

1.6.2.6 Articles from the web
1.7 ENQUIRIES

Enquires concerning any aspect of the Journal may be directed through email to the secretariat as follows;

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1.9 SALES AND SUBSCRIPTION

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